

## Transmit professional knowledge and skills



RH-35 2 Days (14 Hours)



### Description

Passing on your skills means sharing your experience, helping young people acquire a profession, capitalizing on the expertise of a team, multiplying knowledge and know-how... Passing on your experience also means acquiring an additional skill, that of the teacher. The 'Transmitting professional knowledge and skills' training allows you to formalize your expertise and discover, thanks to a teaching approach and methods, the pleasure of transmitting.

### Who is this training for ?

#### For whom

Anyone in a position to pass on their skills, to support young people or new colleagues.

#### Prerequisites

- Proven professional experience in a function or profession.

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### Training objectives

- Communicate your expertise as a teacher.
- Support at each stage to develop autonomy.

### Training program

Avant le présentiel

- A self-diagnosis.

Formaliser les compétences à transmettre

- List your skills and areas of expertise.
- List the associated knowledge, know-how, attitudes and relational skills.

#### S'intéresser à la personne à former

- Create a relationship of trust conducive to learning.
- Listening to find out their skills, abilities, motivations and learning preferences.

#### Définir le processus de transfert des compétences

- Evaluate the person's level with regard to the skills to be acquired.
- Define educational progression.

#### Accompagner pour développer l'autonomie

- Increase awareness of the skills to be implemented.
- Support the first steps.
- Prepare and debrief an action carried out independently by the learner.
- Promote progress.

#### Après le présentiel, mise en œuvre en situation de travail

- A strengthening program with one challenge per week for 7 weeks and two training modules: "Give positive and constructive feedback" and "Practice active listening".