

## Practical training for CSE elected officials - Companies with more than 50 employees



DTRS-8 2 Days (14 Hours)



### Description

Elected to the CSE, you would like to benefit from practical training in carrying out your mandate. Making the CSE an institution for dialogue, consultation and proposals is your ambition. To do this, it is necessary to master the missions of the committee and its operating rules. Indeed, the merger of staff representative bodies following the Macron orders of September 22, 2017 positions the Works Social Committee as an essential partner in the company's social policy. NB: This training program takes into account the latest legal developments.

### Who is this training for ?

#### For whom

This training is aimed exclusively at members of the CSE. CSE Presidents can follow the 'Chairing and leading the CSE' training (ref. 9039).

#### Prerequisites

Aucune

### Training objectives

- Master the operation and responsibilities of the CSE.
- Identify the possibilities for developing the CSE.
- Understand the means of the members of the CSE to exercise their mandate.

### Training program

En amont du présentiel

- A video, a self-diagnosis.

5Maîtriser les règles de fonctionnement du CSE

- Composition of the CSE, role and status of members.
- Mandatory committees.
- Internal regulations.

### Cerner les moyens de fonctionnement du CSE

- Budgetary means.
- Urssaf rules in the management of social and cultural activities.
- Accounting obligations.
- Operating means.
- Hours of delegation: sharing, reporting, rules.
- Civil and criminal liability.
- Professional secrecy and confidentiality.
- Protective status of elected officials .
- Offence of obstruction.

### Préparer et organiser les réunions de CSE

- Legal framework: ordinary and extraordinary meeting, convocation, agenda, notice, minutes.
- Remedies of the CSE: expert opinions on the right to alert, refusal of notice, interruptions of sessions , exceptional meetings.

### Après le présentiel, mise en œuvre en situation de travail

- Advice every week for weeks.
- To learn more about remote activities A 'Win-win negotiation' video.
- A
- expert 'CHSCT: contributing to the prevention of RPS' .