

Mastering paid leave obligations



PAP-6 1 Days (7 Hours)

Description

This training will provide you with essential knowledge regarding companies' obligations regarding paid leave, particularly with regard to the new provisions. It will also allow you to identify the rights and obligations of the company regarding specific leave for its employees.

Who is this training for ?

For whom

Human Resources Managers, Human Resources Assistants, accountants and more generally anyone responsible for personnel management.

Prerequisites

Aucune

Training objectives

Training program

Les congés payés

- The acquisition of paid leave: over what period? Under what conditions? The incidence of employee absences.
- Taking paid leave: the legal period for taking leave, the counting of leave in working days.
- Remuneration for paid leave: maintenance of salary or tenth rule.
- Verification at the end of the period.
- Compensation for leave not taken in the event of departure from the company: calculation of the employee's rights.
- Practical work Calculation of the right to paid leave based on different situations.

Les congés liés à la parentalité

- Maternity leave: the situation of the employee during the leave.
- The company's obligations upon return from leave.
- Paternity leave: respect precise rules for taking and compensating leave.
- Parental leave: conditions for benefiting from it, situation of the employee during leave.
- Parental leave: rights and obligations of the employee and the company upon return from leave.
- Exchanges The return of the employee after maternity or parental leave.

Les congés liés à la vie familiale

- Family events leave: legal and conventional provisions.
- Leave to accompany a loved one at the end of life, assist a sick or disabled child.
- Example The employee does not meet the conditions to benefit from the leave or does not provide proof.

Les congés pour réaliser un projet

- The professional project: business creation leave, training leave.
- The conditions to benefit from it.
- The professional project: the employee's situation during the leave .
- The professional project: the rights and obligations of the company and the employee at the end of the leave.
- The personal project: sabbatical leave, unpaid leave, international solidarity.
- Their conditions.
- The personal project: the situation of the employee during the leave.
- The personal project: the rights and obligations of the employee and the employer upon return from leave.
- Practical work Practical summary case.