

English for professionals - intensive week



LAN-5 5 Days (35 Hours)

Description

This intensive course will allow you to very quickly improve your level of professional English. You will gain confidence and be completely comfortable conversing and debating different topics in your field of activity.

Who is this training for ?

For whom

Anyone wishing to improve their English, both written and spoken, in a professional context.

Prerequisites

Aucune

Training objectives

- Gain confidence and develop your fluency in writing and speaking
- Write professional writings in English
- Improve your grammar and conjugation
- Enrich your vocabulary for everyday conversation and professional activities

Training program

Se remettre à niveau

- Grammar reminders: the main rules, conjugation and the use of the main tenses.
- Know idiomatic expressions, recognize false friends.
- The expressions essential for everyday conversation.
- The main expressions of your sector of professional activity.
- Exercise: Measuring the level in writing and speaking, determination of individual objectives.
- Written and oral exercises to validate the main rules of grammar, conjugation and pronunciation.

Prendre la parole en anglais

- Useful expressions for easy and quick speaking.
- Technical terms and vocabulary for your sector of activity.
- Useful expressions for speaking present, describe your professional and personal journey.
- Give a speech.
- Present a product, your company or a project.
- Techniques allowing you to talk at length about natural and effortless way.
- Exercise: Role plays and scenarios: simulations of speaking engagements, commercial presentations.

Débattre et discuter en anglais

- Lead a meeting or debate.
- Prepare a negotiation.
- Develop an argument.
- Simulate a job interview.
- Solve a problem over the telephone.
- Exercise: Role plays and scenarios on professional subjects, debates and discussions, simulations of meeting animations.

Améliorer ses écrits

- Specific writings related to one's activity and professional field.
- Keywords, common expressions and main polite expressions.
- Write a note, an email or letter.
- Write a CV and a cover letter.
- Exercise: Writing exercises for different types of professional writing: emails , letters, commercial presentation documents.

Découverte des modules d'approfondissement e-Learning

- Getting started with the Tell Me More e-Learning interface and in-depth modules.
- Discovery of personalized e-Learning progression paths.