

The 7 habits of highly effective managers®



ML-85 2 Days (14 Hours)

Description

This training offers a new approach to management which acts on the levers of the manager's personal and interpersonal effectiveness. Indeed, it improves the manager's ability to develop his individual performance by taking responsibility for his choices and focusing on the essential. It also provides the means to establish relationships of mutual trust and increase everyone's involvement to work more effectively as a team.

Who is this training for ?

For whom

Any manager who has already acquired the basics of management and wishes to optimize their performance and that of their team.

Prerequisites

It is desirable to have followed training in the fundamentals of management.

Training objectives

- Assume personal responsibility as a manager.
- Clarify your mission and manage your priorities as a manager.
- Develop a climate of trust within your team.
- Lead your team to work in synergy.
- Develop your maturity as a manager and that members of his team.

Training program

Habitude 1 - Soyez proactif : mobiliser toutes ses ressources de manager

- Use all your resources to overcome obstacles.

Habitude 2 - Sachez dès le départ où vous voulez aller : clarifier sa mission et ses objectifs prioritaires

- Focus on your added value as a manager.

Habitude 3 - Donnez la priorité aux priorités : augmenter la productivité de son management

- Putting what is most important before what is urgent.

Habitude 4 - Pensez gagnant-gagnant : favoriser l'engagement de ses collaborateurs

- Think of the managerial relationship in terms of mutual benefits.
- Conclude win-win agreements with your colleagues.

Habitude 5 - Cherchez d'abord à comprendre, ensuite à être compris : développer un climat de confiance

- Give constructive feedback to your colleagues.

Habitude 6 - Pratiquez la synergie : trouver des solutions innovantes en équipe

- Find innovative solutions by comparing proposals.

Habitude 7 - Aiguiser vos facultés : révéler tous les potentiels de ses collaborateurs

- Take into account the multiple resources of your employees.

Mise en œuvre en situation de travail

- A strengthening program